

### Developing a Budget

It helps to keep a record of previous years so that income, actual costs and cost increase trends can be accounted for in the budget.

### Previous Year Summaries

Revenue	Last Season Actual	Budget for Next Season	Expenditure	Last Season Actual	Budget Next Season
eg. Membership			eg. Insurance		
Bar			Licence		
Merchandise			Equipment		
Kiosk					
Fundraising					
Gate					
Sponsorship					
Fundraising					
Totals					



Budget Tracker

Income 20...

	1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> Quarter	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Membership								
Sponsorship								
Bar								
Catering								
Kiosk								
Total								



Expenditure 20...

	1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> Quarter	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Ground Use								
Bar purchases								
Kiosk purchases								
Uniforms								
Equipment								
Total								